

New Mexico Academy of Science Board Minutes  
Bosque Del Apache  
January 12, 2013

Attendees

Kurt Anderson, David Duggan, Michaela Buenemann , Jason Jackiewicz, Malva Knoll, Deb Novak, Ruth Duggan, Jesse Johnson, Jayne Aubele, Lynn Brandvold, and Richard Nygren.

Members introduced themselves to the body at this first meeting of the NMAS year and provided updated contact information for the secretary. Jayne distributed old copies of NMAS newsletters as well stationary and envelopes to new members.

Members accepted the minutes of the December 1, 2012 annual meeting as corrected. Malva will re-send amended minutes to all members.

Kurt began the meeting by reviewing the agenda he distributed by e-mail to the board members. The board approved the agenda as distributed by Kurt Anderson. The board members accepted the 2012 elections results relayed by Jesse Johnson who counted ballots. The election ballots showed that the proposed slate was approved unanimously. The following officers are members of the NMAS board for 2013 with an Asterisk denoting newly elected positions. Directors are listed in paragraphs below.

Jesse Johnson - Past President

Kurt Anderson - President

Michaela Buenemann - President Elect \*

Jason Jackiewicz -Vice President \*

Malva Knoll - Secretary \*

Director at Large - Deb Novak \*

Treasurer's Report

David Duggan provided a written report for 2012 and the NMAS Endowment Fund statement. He explained the required distribution of donations for the annual meeting from an anonymous donor. The board approved the treasurer's report with a correction to the date of 12/31/2012 for the cash balance of \$13,049.39. David reviewed the role of the Albuquerque Community Foundation as the holder of the NMAS endowment. \$6371 was paid to the Endowment during 2012.

David provided a proposed 2013 NMAS Budget for the President, Kurt Anderson. The budget included larger estimates in most categories based on the 2012 expenditures. The board approved Kurt's proposed 2013 budget with two changes: replace Brochure with Community Relations and change expense of \$250 to \$1,000.

David provided a 2013 NMJAS for Director, Lynn Brandvold. The board approved the proposed NMJAS budget but only categories printed on lines 1,2,3, 8,9 for operations, supplies, postage, PR, and AAAS Dues. Lines 4,5,6,7 for travel expenses of winners and chaperones to the national competition were approved only conditionally based upon receipt of external funding. Refer to the printed treasurer's report.

Lynn explained that \$4,701.53 funds in the cash balance from 2012 are restricted for student awards and program management of the Jr. Academy of Science Program. In the past Sandia National Labs and Intel Corporation approved funds for cash awards for students and program management, but did not allow any money for student travel.

NM Jr. Academy of Science

Directors are in place for all 6 regions and Lynn Brandvold has sent competition packets for regional competitions. All regions have Junior (6-8 grades) and Senior (9-12 grades) divisions and student winners from the regions are eligible to participate at the NM State competition. Lynn Brandvold will conduct the state competition. The Jr. Academy of Science program is featured on the NMAS website.

#### Teacher Awards Program

Gail Silva, the teacher who received the NMAS Outstanding Teacher Award in 2012 sent a thank-you note to the NMAS board which was shared among all board members.

#### Visiting Scientist Program Review

Kurt Anderson explained the past program to the new board members. Past funding from the NM State Legislature was \$25,000 which was a line item on the Highlands University budget. Most of the budget funded the administration of the program, and lecturer travel. Members expressed interest in restructuring the program but all discussion was tabled for future review.

#### National Youth Science Camp

Richard Nygren explained the program where students travel to an educational conference. Distribution of PR to solicit students is by web announcements. Richard's time for administering the program is paid by the Sandia National Labs Science Outreach funding.

#### Publicity

Ruth Duggan prepared a NMAS brochure for review. Discussion continued and members accepted print and social media methods of PR distribution. Other PR for NMAS is promoted at the annual Teacher Open House at the NMMNHS, and SWARM meetings using a banner and brochures. Ruth is recommending restructuring of the PR committee or even a standing committee for web page and face book and other social media venues.

#### Newsletter

Jayne reported that she prepares three newsletters per year for the membership. This is the only current tangible benefit of membership. The board has topics assigned for each newsletter. The mailings of the newsletter often contain membership renewal information, and tickets for member events. The current mailing has 140 items which shows a decline of membership. Jesse Johnson inquired about sending newsletters to the NM legislators even if in electronic form. The newsletter in 2013 will be written by the Vice President, Jason Jackiewicz, with assistance from the past newsletter editor, Jayne Aubele.

#### Journal of Science

The editor of the Journal of Science was the director of a standing committee of NMAS during 2012. The journal is currently published only if there is an editor and a budget approved prior to the printing of such journal. David Duggan's records show NMAS had better funding by members when a journal was prepared in print and mailed to members. The 2012 Journal was an electronic version edited by Kurt Anderson. Jayne, who monitors Museum sales, said that popular interest is the driving force behind most sales of NMAS journals. Members suggested having student submissions from research in the new journals. The board will continue discussion at the next meeting.

#### New Business

The board approved the following Standing Committees for the 2013 calendar year as requested by President Kurt Anderson: Jr. Academy of Science, National Youth Science Camp, and Teacher Award Program. The board also approved the following directors for these standing committees: Lynn Brandvold, Jr. Academy; Richard Nygren, National Youth Science Camp; and Harry Pomeroy, Teacher Award Program.

The board approved creation of a standing committee to be called Museum Liaison. The chair of this committee will be from the NM Museum of Natural History and Science and will serve as a Director on NMAS board. The board approved Jayne Aubele for this position.

The board created a Community Relations standing committee filling the Director's position with Ruth Duggan.

The board approved dissolving the following committees: special projects, legal committee, and education committee.

#### Tabled Items

The board will consider members for NMAS emeriti status at the next meeting.

Ruth asked the board to consider whether it has an interest in having a theme for 2013 projects.

#### Action items - Individuals

Jayne will send digital copies of the 2008 job descriptions of the officers to all board members

Jayne will make arrangements with the Museum Director for a new procedure on receiving NMAS mail at the NM Museum of Natural History and Science.

Malva will provide copies of the minutes to board members prior to the next meeting so that board members can make corrections. She will resend amended minutes from Dec. 1, 2012.

David will change the e-mail list of board members after receipt of current contact information.

#### Action Items - All Members

All members should send corrections to the minutes directly to Malva upon receipt of the notes.

Board members will send contact information to Malva. Please include address, e-mail, phone, job title or name of employer, board position.

Jason and Ruth will develop a plan for increasing membership.

Committees for 2013 are working on charters and lists of membership.

Next Meetings: The following dates were proposed by Kurt for the business meetings:

February 16 special meeting; Quarterly meetings on April 6<sup>th</sup>, July 6<sup>th</sup>, and October 5<sup>th</sup>. Members will be polled for actual dates when confirmed by board members' schedule. A date will also be chosen for the annual meeting.

#### RSVP for the next meeting

Please RSVP to President by Wednesday prior to the meeting regarding attendance. The meeting will be canceled if a quorum will not be able to attend. Please get your own lunch prior to the meeting and plan to begin at 12:00 Noon. Board members should assign a proxy in their absence.