

## **New Mexico Academy of Science Board Minutes**

Conference Phone Call

October 5, 2013

### **Attendees**

At NMNHS: Jayne Aubele, Hal Behl, Malva Knoll, Deb Novak, and Lynn Brandvold

At NMSU: Kurt Anderson, Michaela Buenemann, and Jason Jackiewicz

At personal phones: Marvin Moss, Harry Pomeroy

The meeting was cancelled at the Bosque del Apache site due to the closure of all federal facilities in New Mexico. Conference call arrangements were through NMSU at 1-800-346-2923 Code 852-069.

Kurt called the meeting to order at 12:00 p.m. He began the meeting by reviewing the agenda he distributed by e-mail to the board members. The board approved the agenda. Minutes of the June 29, 2013 meeting were approved by the board with abstentions of Lynn, Deb, Harry and Marvin who were absent at that meeting.

### **Treasurer's Report**

David was absent but provided a printed copy of the Treasurer's report. The endowment has a balance of \$28,495.00. The Income is reported at \$4264.84 with expected income of \$2335.00. The expenditures were \$5443.03 with expected expenditures of \$7520.00. The treasurer's report was accepted with no changes. It was noted that only paid members are eligible to vote on the nominees for new offices and by-laws in the upcoming November 2013 election.

### **Bylaws Committee**

Malva moved that the draft of the bylaws and associated ballots as printed in PDF on-line be accepted by the board. Hal Behl expressed concern about item 4 on the ballot, the Indemnification Clause. This requires the NMAS board to be responsible for payment if someone sues a board member of NMAS. The motion passed with one nay vote by Kurt, and two abstentions by Hal and Marvin. All board members agreed to a shortened ballot to be designed by Jason for the newsletter since all information is on line at the NMAS web site. The final decision on all twelve bylaw revisions will be made by NMAS members.

### **Nominating Committee**

Jesse Johnson, chairman of the nominating committee was not present at the meeting. Kurt and Malva both solicited people from their respective communities as nominees for the open offices. There was an extensive discussion about the format of the election ballot for the 2014 calendar year. In the past, board members have presented a slate of nominees, one per open position, for approval by the members of the Academy in the annual election. This year, because of solicitations by Malva through the Sandia Labs Daily News Paper and efforts by Kurt at NMSU there were two candidates for Vice President. There was also a second candidate for Director at Large as Hal Behl has expressed an interest in serving a second term while Kurt had already solicited another candidate. It was verified by Jayne during the course of the meeting that Hal Behl was elected to fill the Director at Large position by the board when the position was vacated by Angela Wandinger-Ness at the annual meeting in November 2011. This makes Hal eligible for a second term.

Many of the board members expressed concern that the ballot with multiple nominees for a single position will be discouraging to the candidate who loses the election in regards to joining the board of NMAS. After concessions to the format of the ballot and to move the meeting forward, the following

actions were taken to present the ballot for the annual election. In ending the discussion about the format of the ballot, Jayne confirmed we can expect to get 5-10 ballots other than votes by NMAS board during an annual election.

Nomination of the first new candidate for the office of Vice President is Dr. Shanalyn Kemme, as moved and seconded by Kurt and Michaela. The second nomination for Vice President was for Dr. Hartono (Anton) Sumali, moved by Michaela and seconded by Marvin. Both of these nominees will be notified by Malva of the requirement to complete a membership form and pay annual dues to NMAS for 2013. The remainder of the ballot will be completed with the candidate for office of Treasurer Dr. Vince Gutschick from NMSU nominated by Kurt and seconded by Michaela. The final position on the ballot will be for Director at Large which includes Hal Behl nominated by Malva and seconded by Lynn. In opposition is Jim Murphy from NMSU nominated by Kurt seconded by Michaela. The final motion to submit this completed ballot was made by Michaela seconded by Jason. Newsletter and ballots will be mailed out by Jason by early next week. Jason will be responsible to determine whether the people returning ballots are actually members in good standing with payment of current dues.

### **Junior Academy of Science**

Director, Lynn Brandvold, applied to Sandia National Labs for a grant to fund next year's programs meeting the August 1, 2013 deadline. Results are due in November or early December. There is enough money in the NMAS budget to run the program for one year without outside grant help. We have not sent students to the NMJAS in the past years due to a lack of funding. Consideration might be given in January to fund this travel.

### **National Youth Science Camp**

Richard Nygren was not present, but NMAS had two delegates attend the camp in West Virginia in 2013. Lynn included information about this program in the New Mexico Science Teachers Association program along with the NMJAS for the November 2013 conference to be held in Las Cruces. Science teachers meet annually with the Math and Environmental Education teachers.

### **Annual Meeting**

Michaela has 57 people with 20 posters and 11 speakers confirmed. She will extend the abstract deadline until October 18, 2013 and the registration deadline until November 4, 2013. The deadline for determining food with the hotel is November 4, 2013. Registration currently has four NMAS board members registrations and several board members at the meeting committed to registering this week. Jayne offered to bring handouts and newsletters for the meeting. Marvin requested that the sundial handout should be duplicated since most of the supply was depleted during Teacher Open House. NMAS membership application blanks should be available at the registration table. Harry was asked to invite the teacher award winners to create a 3 foot by 4 foot poster concerning their classrooms. Motion made by Lynn and seconded by Hal was approved to offer NMAS membership for one year calendar year to the first author and student presenters of papers at the annual meeting.

### **Membership**

David's records show 80 members in the following categories as of the latest treasurer's report:

2011 – 8      2012 – 17      2013 – 36      2014 – 8      2016 – 1      LIFE - 35

Jason reports more than half are life members and we lack only 18 emails of the current 80 members. Kurt has been tracking members and will circulate the membership lists to the board members with the normal password protection. His tally was different from that of David, recording 65 members. Malva will have membership forms from the VP candidates sent to the NMAS permanent address at NMMNHS.

Kurt questioned the accuracy of the membership lists in the past months; however Jayne explained a very clear process followed by her and David for deleting members who have changed address or are deceased. There is no reason to question the efforts to keep the rosters up to date.

### **Newsletter Committee**

Jayne explained to Jason that she has prepared past ballots as inserts to the newsletters as well as within the text of the newsletter. Jason will fit the ballot into the current design. Jason will verify membership of those people who are voting. During the meeting, the board made arrangements for soliciting and counting electronic ballots. Although discussion was held about electronic ballots, these are not yet part of the bylaws. If such a measure is adopted, electronic ballots will be used for future elections.

### **Teacher Awards**

Harry's deadline for Teacher Award submissions was October 4, 2013. The award-winning teachers are traditionally given a one-year membership with their awards. There were 9 submissions as of October 1, 2013 including two elementary, four middle school and five high school submissions. Harry's committee will determine the final award winners and notify the board. Jayne has volunteered to order the plaques. Michaela confirmed a 5:30 pm time at the annual meeting for award presentations to the teachers.

### **Lecture Series**

Marvin is looking into options for new lectures. Kurt is working with Marvin to host a lecture at NMSU and Don Neidig, an NMAS member, has offered to give the lecture in Las Cruces.

### **Journal of Science**

Kurt will publish the abstracts of papers and posters from the annual meeting. The publication date will be determined post-conference. Lynn will provide both Junior and Senior Division abstracts from the Junior Academy of Science. First, second, and third place winners will be published in the Journal this year.

### **Teacher Open House**

Malva staffed the NMAS table. Jayne reported that Open House had 41 exhibitors offering materials to teachers. Three Museums in Old Town participated with each offering some free exhibit or show to the teachers. At the NM Museum of Natural History & Science, free Dynatheater tickets were distributed. Malva distributed 45 Dinosaurs of New Mexico books to teachers, each with a personal description of the NMAS activities and an invitation to join the Academy.

### **New Business**

#### **Checking Account**

Kurt suggested a committee to look into changing the bank account for NMAS. Lynn Brandvold moved and Jayne Aubele seconded a motion to have Malva Knoll, NMAS Secretary, added to the signature card on the business account at US New Mexico Federal Credit Union. The motion passed unanimously. The board also approved a motion to remove all past treasurers' signatures from the NMAS Business account at US New Mexico Federal Credit Union including but not limited to Marilyn Savitt-Kring, and Glen Kuswa. Kurt will print the minutes and obtain signatures of the NMAS officers at NMSU. He will mail the minutes to Malva at her home address for use in making changes to the account.

### **Webmaster**

Kurt is requesting an active website person who will investigate utilizing Pay Pal or other such plans for conference registrations and membership renewals. This person could become a committee chairperson and member of the board. The topic will be discussed at the January meeting.

**NMAS Brochure**

Jayne is currently working on updating the brochure and will have a draft ready for distribution at the annual meeting. Kurt suggested NMAS also needs a 3 foot by 4 foot poster for NMAS events. Malva will research the production fees of a pop-up banner which could be ready for the annual meeting and will provide information to board members by e-mail prior to placing an order. The money for these items is included in the conference budget this year.

**RSVP for the next meeting**

The meeting was adjourned by Kurt. The next board meeting is planned for November 9, 2013 during the annual meeting. The board will announce election results for the bylaw revisions and new officers as well as present the annual Outstanding Teacher Awards. Please RSVP to the President by Wednesday prior to the annual meeting regarding your attendance.

Minutes approved as written, verified by these signatures.

President: Dr. Kurt Anderson (term 2013) \_\_\_\_\_ date \_\_\_\_\_

President-Elect: Michaela Buenemann (term 2013) \_\_\_\_\_ date \_\_\_\_\_

Vice-President: Jason Jackiewicz (term 2013) \_\_\_\_\_ date \_\_\_\_\_

Treasurer: Mr. David Duggan (term 2012-2014) \_\_\_\_\_ date \_\_\_\_\_

Secretary: Mrs. Malva Knoll (term 2013-2015) \_\_\_\_\_ date \_\_\_\_\_

Past Treasurer Marilyn Savitt-Kring (term 2003-2008) \_\_\_\_\_ date \_\_\_\_\_

Past Treasurer Glenn Kuswa (term 2009-2010) \_\_\_\_\_ date \_\_\_\_\_