



Board Meeting Agenda

Saturday, August 3, 2019, 10 am - 12 pm

Physical Meeting Location:

- New Mexico Museum of Natural History and Science

Virtual Meeting Location:

- Call-in number: Dial by your location
 - +1 669 900 6833 US (San Jose)
 - +1 929 205 6099 US (New York)
- Code: 356-095-6121

Agenda Items

1. Call to order
2. Roll call

		At Museu m	By Phon e	Absen t			At Museu m	By Phon e	Absen t
Jett	Steve	X			Rogers	Natalie	X		
Liu	Zhimin g			X	Brandvol d	Lynn		X	
Gonzale s	Michael			X	Aubele	Jayne			
Knoll	Malva	X			Peters	David	X		
Emerso n	John	X			Sumali	Anton	X		
Parra	Amalia	X			Gurtler	Gretche n	X		
Kemme	Shanalyn	X							

3. Proof of quorum 9 of 15 Yes

4. Approval of the agenda (Shanalyn, Anton) with addition of PED conference report by Shanalyn.

5. Secretary's Report (Malva Knoll)

- a. Present and approve the previous meeting minutes as printed (Malva, David).
- b. Present and approve electronic motions (none)

6. Treasurer's Report by Michael Gonzales via email. (Malva, David)

NMAS Treasurer Report (January 1, 2019 - July 31, 2019)

Current Accounts	12/31/18	2/28/19	7/31/19
Checking	\$6,697.54	\$5,420.35	\$7,022.72
Share Account	\$5.00	\$5.00	\$5.00
Savings	\$8,878.82	\$8,882.41	\$8,891.74
Endowment	\$45,551.65	\$42,929.51	\$45,867.56 (as of March 31, 2019)
PayPal	\$1,472.20	\$1,668.51	\$1,821.43
Account Totals	\$62,605.21	\$58,905.78	\$63,608.45

INCOME

NMAS Income

1. Received \$1300 from Los Alamos National Security c/o CyberGrants, LLC
 2. Received \$84 from United Way Albuquerque via direct deposit.
 3. NMAS savings account received interest in the amount of \$1.72.
 4. \$145 in Member dues paid via PayPal.
4 Full Memberships @ \$25 each. (Dues paid by Andrea Mitchener amitch89@netscape.net; Michael Gonzales m.d.gonzo@gmail.com; Gretchen Gurtler ggurtler@yahoo.com; Spoli Production International <http://www.spoli.com/index.html> ts@spoli.com 505-379-5153)
3 Student Memberships @ \$15 each. (Dues paid by Sanjib Sapkota sanjibsapkota35@gmail.com; Sundar Sapkota sundarsapkota65@gmail.com; Kyle Idtensohn kyle.idtensohn@gmail.com)
 5. \$75 Member dues paid via check (Dues paid by Donald Neidig, Gary King, Yolanda King)
- Total Income for NMAS March 1, 2019 - July 31, 2019 was \$1,605.72.

NMJAS Income

Please find attached a copy of the 2019 NMJAS expense/profit report spreadsheet.

1. \$465 for paper entry fees (\$450 via checks and \$15 via Paypal for Aditya Koushik (7th grade at AIMS). Paid by Kiran Bhaskar askb2006@gmail.com)
 2. \$4000 grant from Sandia National Labs.
 3. \$200 donation from Malva Knoll (8 X \$25 gift cards).
- Total Income for NMJAS from March - July 2019 was \$4,465.
NMJAS carried over \$3,228.91 (remaining funds as of 12/31/2019) and adds \$4,465 for 2019.
NMJAS grand total for 2019 is \$7,693.91 (\$ in the bank) and \$200 in gift cards.

EXPENSES

NMAS Expenses

1. \$149.90 Credit card payment was paid 3/06/19 for Zoom account.
2. \$6.34 PayPal Credit card fees. (2.9% fee + \$.30 flat fee for each transaction)

Total NMAS Expenses for 3/1/2019-July 31, 2019 were \$156.24.

Pending Transactions -

\$741.30 Minute Man Press/ Brochures and Banner Printing

\$45.00 Explora / STEM Fiesta Booth Registration.

(credit card will be auto paid Aug. 4th)

NMJAS Expenses (January - July 2019)

1. \$1000 Regional Director Support (all checks have been cashed)
2. \$3200 Student Awards (\$3500 in checks have been issued. Check #2020 Britney Hsu for \$200 and Check #2037 Marc Mirabal for \$100 have not been cashed.)
3. \$50 for rental of the African American Performing Arts Center for student presentations March 21, 2019. (Check cashed in April)
4. \$30.05 postage expenses
5. \$82.40 was spent on refreshments for Judges
6. \$53.71 Pointer Mouse
7. \$2.19 Office Supplies
8. \$0.74 Paypal Credit card fee on \$15 entry fee transaction. (2.9% fee + \$0.30 flat fee for each transaction)

Total Expenses are \$4,369.09 (\$300 in awards still need to be cashed)

Total balance remaining in the NMJAS budget as of July 31, 2019 is \$3,624.82 and \$200 in gift cards.

Questions from Michael:

Lynn, is questioned about a purchase on the credit card June 6th for \$40.59? Could it have been the \$2.19 for Office Supplies and some of the postage for \$13.30? Just wondering if you know what the remaining \$25.10 could have been spent on. Lynn will check for this in her records. Michael will check on-line to answer these questions.

Standing Committee Reports

7. NM Junior Academy of Science (Lynn Brandvold)

Competition winners were invited to publish in the NMAS journal. Lynn will send letters to their home address for students who have not replied to this invitation. Lynn will solicit a new candidate for Director at Central Region JAS. Anton will advertise in the SNL newsletter for this position.

8. National Youth Science Camp (Richard Nygren)

Richard reported the two winners who attended the camp in Virginia. He has requested a brief about their experiences and is anticipating a report which he will submit to David Peters for the newsletter.

9. Teacher Awards Program (Jayne Aubele)

Malva will contact PED for help distributing the award announcement. The board approved \$250 from NMAS to be added to the American Chemical Society money award for 2019. (Malva, Anton)

Malva suggested awarding the teacher sponsors of the current JAS winner Russty Ludwigen. Kate Rhinehart kmreinhardt@salud.unm.edu is the contact.

10. NM Journal of Science (Natalie Rogers)

No report to date. Natalie is waiting for journal submission for 2019.

11. Newsletter (David Peters and Stephen Jett)

The only PR from NMAS was a newsletter in January 2019. David is consumed with work and requested ready to copy reports from board members. Gretchen will contact the Northern New Mexico JAS winner for a story. Richard recommended NMAS provide PR for the NMSTA's annual October conference. Malva will pursue information from NMSTA. The NMAS newsletter is distributed thru MailChimp which uses the email list of new members. Natalie will resend the link to mail chimp to the board.

Richard suggested changing from an 8-unit password to a 17-unit password for help with security on the NMAS email list.

Richard suggested members search through our email recipients to see if they are receiving bogus email. Natalie has the access to the hosts which use our email. Officer emails are hidden on our website. Weebly offers good security for our services.

Natalie is willing to help upgrade the passwords so the new officers can receive access.

Gmail account is the main email account. The website host has nmas.nmas.org listed as the contact. Mail sent to that site is transferred to NMAS the Gmail account at nmas1902@gmail.com The current mail is nmas.@nmas.org is on the website. Natalie will work with Michael on these changes.

12. NMAS Lecture Series (Jayne Aubele)

None.

13. Museum Liaison (Jayne Aubele)

There is a lecture at the NMMNHS this evening which was promoted in email to all NMAS board members.

14. Public Relations/Community Relations (Anton Sumali)

Anton will send information to SNL daily email soliciting a director for the central region JAS director. Lynn will forward information toward that PR. Steve reported that 2000 people attended the Science Fiesta in Albuquerque at EXPO in June 2019. There were also 1000 participants at the Los Alamos Science Fest. Steve Jett provided exhibitions for both events.

15. New Business

a. NMAS annual meeting.

Steve and Malva had a conference call with EPSCoR director Selena Connealy. NMAS must solicit another lunchtime lecturer.

NMAS will arrange for the photo opportunity with SNL giving the \$4000 grant to JAS.

b. Website redesign

Natalie contributed concepts from her new NMAS website design. She was pleased that the current work took less time than anticipated and she has only worked 20-30 hours. She requested that each board member review the sites and make suggestions

- on the content. Anton was interested in knowing who uses the website. There are several groups of users including teachers and students of JAS competition. Graduate students also quote the website in their resume to document published papers in the NMAS Journal. Natalie stated the Resource Page also needs updates. A decision about whether to use Weebly or Square Space must be made. Natalie will send links to these sites for board review. She feels Weebly is easier to use but Square Space has more functionality and looks better. Natalie explained she would charge NMAS \$35/hour for the web design including a discount for non-profit status.
- c. Support request - UNM SACNAS Chapter for attendance of annual meeting.

- Amalia and Antonio Banuelos presented a proposal for a NM Lobos SACNAS financial support. Preconference and social gathering are the goal with a conference scheduled in Albuquerque prior to the national meeting in Hawaii in late 2019. The team requested funding to sponsor a conference to help students practice for the national meeting and to give students not attending the national conference an opportunity to present. By consensus in the discussion the NMAS board agreed it is not able to fund SACNAS conference but can offer personnel to help with judging at a SACNAS workshop or present information to the students who need help learning how to present research and be successful.
- d. Line of succession to President

The board approved a motion to move Dr. Liu into the position of Vice President for the remainder of the 2019 fiscal year. (Malva, Anton) The past VP, Nancy Hurtado submitted a letter of resignation to the board last week. The board approved the appointment of Gretchen Gurtler to fill the VP position until the end of 2019 (Malva, Natalie). The VP candidate must be placed on the ballot for 2020 along with the candidate for President Elect. All board members should search for participants. The treasurer position is open, and John Emerson will contact a friendly CPA organization for a worker to prepare NM IRS and State Business forms in the event the treasurer can not do that portion of the job. Newsletters and email should be soliciting the candidates for all positions.
 - e. The AAAS National organization asked for support of a national letter concerning the sharing of knowledge and the limits of security for corporations and educational institutions. The board agreed to support the proposition (Natalie, Gretchen) Jett will respond to the request for the board.

16. Old Business

Items moved from agenda to the next meeting without discussion.

- f. Calendar Dates: Board meeting, project dates,
- g. Job Descriptions/ Assignments of Board members
- h. Idea – NM STEM education/outreach summit
 - NM: big – big state, small population
 - ii. Limited resources, many groups

- iii. How to avoid redundancy and maximize impact
 - iv. summit to bring together groups/parties invested in STEM education
 - i. Time to revisit the “visiting scientist” program?
Potentially receptive time again in Legislature (need to find a champion)
 - j. Success of Skype-a-Scientist shows the value of virtual engagement, possible new model
 - k. Report on Inspire 2019 PED Conference
 - l. Annual dues No time for discussion.
 - 17. Review of action items
 - 18. Adjourn
- Steve adjourned the meeting at 12:30 (Peters, Kemme)