



1801 Mountain Road NW Albuquerque, New Mexico 87104 [www.nmas.org](http://www.nmas.org)

---

## Board Meeting Minutes

Saturday, January 4, 2020 9:30 am – 12:30 pm

### Physical Meeting Location:

- New Mexico Museum of Natural History and Science

### Virtual Meeting Location:

- Call-in number: Dial by your location +1 669 900 6833 US (San Jose)  
+1 929 205 6099 US (New York) • Code: 356-095-6121

### Agenda Items

1. Call to order
2. Roll call

Attending at the Museum: Jane Aubele, Lynn Brandvold, Gretchen Gurtler, Joe Hastings, Steve Jett, Malva Knoll, Zhiming Liu, Richard Nygren, Margaret Showalter, Jane Liu.

Absent: Rod Rock, Natalie Rogers, Anton Sumali, Deb Thrall,

3. Proof of quorum 9 of 15 members present, which meets 50% required for quorum.

4. Approval of the agenda. (Malva, Richard)

The agenda is approved with a correction of \$750 replacing the value of the support for the December lecture at NMMNSH, and the addition of this item: determine calendar for next meetings.

5. Secretary's Report (Malva Knoll)

- a. The minutes of the August 3, 2019 NMAS board meeting were approved as written.  
(Malva, Lynn)

- b. Results of the election ballot of December 12, 2019 were approved. (Malva, Shanalyn)

All officers were elected unanimously, Joe Hastings, Vice President ; Gretchen Gurtler , President-Elect; Margaret Showalter, Director at Large. Deb Thrall, Treasurer

The updated roster is listed with announcements below.

- c. Malva recorded the results of the e-mail vote of the board in December 2019 to give \$750 to a lecture held at NMMNSH and co-sponsored by NMAS. Host Anna Sofaer, Robert Weiner and Richard Friedman hosted "Revealing Untold Stories of Chaco Canyon: Archaeocosmology, Thursday, Dec. 12, 6:30-8 p.m., at 1801 Mountain Rd. NW. They explored, through Lidar and three-dimensional computer modeling, the complex developments of Pueblo Bonito and Chaco "Roads". Admission is \$8. Questions to Anton Sumali (5447).

6. Announcement of President's Chairpersons/ Board of Directors

The board approved the appointments of Directors selected by President Liu. (Malva, Lynn)

The complete list of elected officers and appointed officers for 2020 follows.

**OFFICERS: ( 8 elected officers)**

President: Dr. Zhiming Liu (term January 2020-December 2020) Election to VP, Appointment to President Elect,  
 President-Elect: Gretchen Gurtler, MPA (term Jan 2020—Dec 31 2020)  
 Vice-President: Joe Hastings (term Jan 1 2020-Dec 31 2020)  
 Treasurer: Dr. Debra N Thrall (term Jan 1 2020-Dec 31 2021) Dec 2019 Election 2 Year term  
 Secretary: Mrs. Malva Knoll (term Jan. 2019-Dec 31 2020) Dec 2018 Election 2-year term  
 Past President: Dr. Stephen Jett (term 2019) (term Jan 2019-Dec 2019)  
 Director at Large: Margaret Showalter (term Jan 2020-Dec. 2021 ) Dec 2019 Election 2-year term  
 Director at Large: Dr. Shanalyn Kemme (term Jan 2018 –Dec 2020) Election 01 2018 2-year term

**2019 DIRECTORS: (7 appointed voting board members)**

|                                                          |                    |
|----------------------------------------------------------|--------------------|
| Journal of Science, Web Master                           | Natalie Rogers     |
| Junior Academy of Science; SWARM, AAAS, NAAS Delegate.   | Lynn Brandvold     |
| Lecture Committee, NMMNHS Museum Liaison, Teacher Awards | Jayne Aubele       |
| National Youth Science Camp                              | Dr. Richard Nygren |
| Newsletter:                                              | Undetermined       |
| Public Relations/ Communications /Outreach               | Dr. Anton Sumali   |
| Liaison NM Highlands University                          | Dr. Rod Rock       |
| Liaison Portales NM Region                               | Jane Liu           |

**7. Treasurer's Report by Michael Gonzales January – December 2019**

Michael Gonzales provided a written report by email. The report was approved with the request that there be a reconciliation of the donations to United Way. (Malva, Shanalyn). Shanalyn made a donation to United Way through Sandia Labs which is not recorded. Determine whether this is an anomaly.

**NMAS Treasurer Report (August 1, 2019 - December 20, 2019)**

| Current Accounts | 12/31/18    | 2/28/19     | 7/31/19     | 12/20/2019  |
|------------------|-------------|-------------|-------------|-------------|
| Checking         | \$6,697.54  | \$5,420.35  | \$7,022.72  | \$4,271.61  |
| Share Account    | \$5.00      | \$5.00      | \$5.00      | \$5.00      |
| Savings          | \$8,878.82  | \$8,882.41  | \$8,891.74  | \$8,899.18  |
| Endowment        | \$45,551.65 | \$42,929.51 | \$45,867.56 | \$47,079.12 |
| PayPal           | \$1,472.20  | \$1,668.51  | \$1,821.43  | \$2,158.24  |
| Account Totals   | \$62,605.21 | \$58,905.78 | \$63,608.45 | \$62,413.15 |

**INCOME****NMAS Income**

- Received \$700 from Los Alamos National Security c/o Cyber Grants, LLC.
  - Received \$66 from United Way Albuquerque via direct deposit.
  - NMAS savings account received interest in the amount of \$7.44.
  - NMAS Checking Dividends/Interest in the amount of \$2.55.
  - \$200 in Member dues paid via PayPal.
- 8X Full Memberships @ \$25 each. (Dues paid by  
 Letitia Morris [lmorris711@comcast.net](mailto:lmorris711@comcast.net); Leonard Duda [ledudanm@gmail.com](mailto:ledudanm@gmail.com); Leonard Duda [ledudanm@gmail.com](mailto:ledudanm@gmail.com), Selena Connealy/Randall Parish [rparish505@gmail.com](mailto:rparish505@gmail.com); Lynn Brandvold [lynnbran@sdsc.org](mailto:lynnbran@sdsc.org); Joel Reyes-Cabrera [jer.cabrera@gmail.com](mailto:jer.cabrera@gmail.com); Matthew Fetrow [mefetrow@q.com](mailto:mefetrow@q.com); Mark Willmon [darth\\_wigs@hotmail.com](mailto:darth_wigs@hotmail.com))

6. \$100 Donation to the Endowment by Beulah Woodfin [bwoodfin@unm.edu](mailto:bwoodfin@unm.edu)
  7. \$50 Donation to the General Fund by Gregory Swift [swift13@earthlink.net](mailto:swift13@earthlink.net) 13
- Wild West Ln, Santa Fe, NM 87506-2728, phone: 505-455-3280

**Total Income for NMAS August 1, 2019 - December 20, 2019 was \$1,125.99.**

#### EXPENSES

##### NMAS Expenses

1. \$741.30 Minute Man Press/ Brochures and Banner Printing via credit card.
2. \$45.00 Explora/STEM Fiesta Booth Registration via credit card.
3. \$500.00 for teacher Awards (\$250/each awarded to Mrs. Amanda Pacheco-Suazo and Mr. Mark Walker) via check.
4. \$1,925.00 Website Updates paid to Natalie Rogers via check.
5. \$100.00 National Association of Academies of Science (NAAS) dues via check.
6. \$180.00 Award Plaques paid to Bright Ideas Promotional Products Galore via credit card.
7. \$184.95 Web/Network Solutions - Domain name and email paid via credit card.
8. \$155.34 Weebly Web hosting paid via credit card.
9. \$13.19 PayPal Credit card fees. (2.9% fee + \$.30 flat fee for each transaction).

**Total NMAS Expenses for August 1, 2019-December 20, 2019 were \$3,844.78.**

**PENDING** - \$750 for lecture support at NM Museum of Natural History and Science - cc Jayne Aubele paid via check issued December 20, 2019.

#### NMJAS Income

Please find attached the latest copy of the 2019 NMJAS expense/profit report spreadsheet.

**Total Income for NMJAS from August - December 2019 was \$0. The total income for**

**NMJAS as of December 2019 was \$11,693.91.**

(\$3,228.91 carried over from 2018 + \$4,000 SNL grant deposited in January 2019 + \$465 paper entry fees +\$4,000 SNL grant deposited May 2019)

#### NMJAS Expenses ( August-December 2019)

1. \$1,125.00 Regional Director Support (check 2040 for Shelby Alexander (\$225) and check 2041 for Gail Silva (\$225) have not been cashed)
2. \$200 Student Award check #2020 for Britney Hsu was cashed (Check #2037 Marc Mirabal for \$100 has not been cashed.)
3. \$67.48 Ink cartridges from Staples paid via credit card.

Total Expenses for 2019 were \$5,885.93 (\$100 in awards still need to be cashed)

#### Jan to Dec 2019 NMJAS Expenses and Income (MG)

**Total balance remaining in the NMJAS budget December 20, 2019 is \$5,807.98 and \$200 in gift cards.**

| <u>Date</u> | <u>Expenses</u> | <u>Explanation</u>             |             | <u>Income</u> | <u>Explanation</u>          |
|-------------|-----------------|--------------------------------|-------------|---------------|-----------------------------|
| 1/15/2019   | \$250.00        | Honorarium for NE Region       |             | \$3,228.91    | Carry Over Balance          |
| 1/15/2019   | \$250.00        | Honorarium for SW Region       |             | \$4,000.00    | Grant from SNL              |
| 1/28/2019   | \$11.00         | Postage                        |             | \$45.00       | Entry fees SE region        |
| 1/29/2019   | \$5.75          | Postage                        |             | \$30.00       | Entry fees SW region        |
|             |                 | Honorarium for Four Corners    |             |               |                             |
| 1/29/2019   | \$250.00        | Region                         |             | \$150.00      | Entry fees NE region        |
| 1/29/2019   | \$50.00         | Room rental for Central Region |             | \$105.00      | Entry fees San Juan region  |
| 2/7/2019    | \$200.00        | Honorarium for Central Region  | 3/26/2019   | \$60.00       | Entry fees Central region   |
| 3/30/2019   | \$53.71         | pointer mouse                  | 3/30/2019   | \$60.00       | Entry fees 4 Corners region |
| 4/5/2019    | \$67.42         | Refreshments for Judges        | 7/1/2019    | \$15.00       | Entry fee Central region    |
| 4/5/2019    | \$14.98         | Refreshments for Judges        | 5/15/2019   | \$4,000.00    | Sandia Grant                |
| 4/6/2019    | \$3,500.00      | Paper Competition Awards       |             | \$200.00      | Gift cards donated by Malva |
| 4/8/2019    | \$13.30         | Postage                        | <u>Date</u> |               |                             |

|                 |                       |                                  |                    |
|-----------------|-----------------------|----------------------------------|--------------------|
| 4/12/2019       | \$2.19                | Office Supplies                  | 1/1/2019           |
| 4/10/2019       | \$25.10               | Adobe Export PDF                 | 1/1/2019           |
| 8/20/2019       | \$67.48               | Ink Cartridges                   | 3/26/2019          |
| 9/10/2019       | \$225.00              | Honorarium Kira Claussen #2038   | 3/26/2019          |
|                 |                       | Honorarium Maureen Romine        |                    |
| 9/10/2019       | \$225.00              | #2039                            | 3/26/2019          |
|                 |                       | Honorarium Shelby Alexander      |                    |
| 9/10/2019       | \$225.00              | #2040                            | 3/26/2019          |
| 11/13/2019      | \$225.00              | Honorarium for Gail Silva #2041  |                    |
| 11/19/2019      | \$225.00              | Honorarium for Malva Knoll #2042 |                    |
| <b>Totals =</b> | <b>\$5,885.93</b>     |                                  | <b>\$11,693.91</b> |
|                 | <b>Ending Balance</b> | <b>5,807.98</b>                  |                    |

st Update November 19, 2019

|                                                          |                                  |          |            |
|----------------------------------------------------------|----------------------------------|----------|------------|
| 037                                                      |                                  |          | s not been |
|                                                          | Marc Mirabal - Paper competition | \$100.00 | ashed      |
| 040                                                      |                                  |          | s not been |
|                                                          | Shelby Alexander                 | \$225.00 | ashed      |
| 041                                                      |                                  |          | s not been |
|                                                          | Gail Silva                       | \$225.00 | ashed      |
| Honorarium for the Central Region was \$200 paid Feb2019 |                                  |          |            |

#### 8. Present & Approve 2020 Proposed Budget

The Board discussed the 2020 Proposed NMAS Budget prepared by Michael Gonzales (past treasurer), Deb Thrall (current treasurer), and Malva Knoll (secretary). The line by line reading resulted in additions, deletions, and changes recorded in print by Shanalyn Kemme and Malva Knoll. Malva will work with Deb Thrall, treasurer, to provide an edited 2020 Proposed Budget for review by the board members.

**Approval has been tabled until the next meeting.**

#### Standing Committee Reports as Needed during Budget Proposal Discussions

##### 9. NM Junior Academy of Science (Lynn Brandvold)

The NMJAS budget was provided by Michael Gonzales and verified to be correct by Lynn Brandvold.

##### 10. National Youth Science Camp (Richard Nygren)

Richard will create the PR for the 2020 competition for distribution by Malva and Natalie

##### 11. Teacher Awards Program (Jayne Aubele)

##### 12. NM Journal of Science (Natalie Rogers)

##### 13. Newsletter (Stephen Jett)

The board has proposed money for paying a PR/media person in 2020.

##### 14. NMAS Lecture Series (Jayne Aubele)

The board had consensus on co-sponsoring lectures with the NM Museum of Natural Science & History

##### 15. Museum Liaison (Jayne Aubele)

##### 16. Public Relations/Community Relations (Anton Sumali)

##### 17. New Business

##### 18. Old Business

Items moved from previous meeting for progress report are re-printed as there was no time

for discussion.

Richard suggested changing from an 8-unit password to a 17-unit password for help with security on the NMAS email list.

Richard suggested members search through our email recipients to see if they are receiving bogus email.

Natalie has the access to the hosts which use our email. Officer emails are hidden on our website.

Weebly offers good security for our services.

Natalie is willing to help upgrade the passwords so the new officers can receive access. Gmail account is the main email account. The website host has nmas.nmas.org listed as the contact. Mail sent to that site is transferred to NMAS the Gmail account at [nmas1902@gmail.com](mailto:nmas1902@gmail.com) The current mail is nmas.@nmas.org is on the website. Natalie will work with Michael on these changes.

19. Review of action items (None)

20. Arrange meeting dates for 2020.

The next meeting will be Saturday February 29, 2019 at 9:30 am at NMMNSH.

21. Adjourn The meeting was adjourned at 12:30 pm. (Jett)