



Board Meeting Minutes

December 19, 2020 10:100 am

Physical Meeting Location: None

Virtual Meeting Location: Zoom

<https://us02web.zoom.us/j/3560956121?pwd=ZnoxQIA5TFBuTDRJcEtNQWp3L21iUT09>

Meeting ID: 356 095 6121 Passcode: 1902

Dial by your location +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose)

Agenda Items

1. Call to order

2. Roll call Introductions of Members P= Present

Gurtler, Gretchen p	Knoll, Malva P	Kemme, Shanalyn P	Aubele, Jayne, P	Vladislav, Sevostianov P
Sumali, Anton p	Thrall, Deb P	Showalter, Margaret P	Rock, Rod p	Malva Knoll P
Chalamala, Babu P	Liu, Zhiming P	Brandvold, Lynn P	Liu, Jane P	

3. Proof of quorum 14/14

4. Approval of the agenda

The board approved the agenda (Malva, Lynn) with a change moving appointment of Vladislav Sevostianov listed in new business to before the Secretary's Report.

5. Secretary's Report (Malva Knoll)

a. Present and approve election results

The board approved the election results. (Malva, Lynn). Votes were tallied from the NMAAS webmail by Malva Knoll. (Screen shot of the email is included in the approval of the electronic board actions below.) Votes recorded by Malva is noted by Anton as unusual as Malva was also on the ballot. In the future, following the by-laws, the Past-President will solicit candidates, manage the election, and send the results to the board.

President-Elect -- Dr. Anton Sumali Vice President -- Dr. Babu R. Chalamala
Secretary -- Ms. Malva Knoll Director At large -- Dr. Shanalyn Kemme

Anton noted that several members he recruited to join NMAS did not receive the election ballot sent in November 2020, or the December Newsletter announcing the results of the election, and report on the annual meeting. Malva explained that the member payments on PayPal did not get recorded in the MailChimp audience list which generates emails and newsletters sent to the members. She personally sent emails of apology to 5 of the people solicited by Anton with a copy of the December newsletter. This problem will be discussed at the ad hoc membership committee discussions with a board report at the next NMAS meeting.

b. Present and approval of the previous meeting minutes

The minutes of the last meeting in January 2020 were approved by electronic vote as noted in the electronic motions below.

c. Present and approve electronic motions.

The board approved (Malva, Shanalyn) the attached record of electronic votes and board actions performed during 2020. The COVID-19 Pandemic prevented in-person meetings and all board business was conducted electronically. The Secretary and Treasurer conducted legal business for records and financial recordings as needed.

6. Treasurer's Report Deb Thrall

a. Present and approve 2020 actions for entry into NMAS minutes

The board approved the list of 2020 actions by the Treasurer for entry into the minutes. (Deb, Jayne) Items needing board action are listed below and the Treasurer's document is attached at the end of the minutes.

The board approved a motion to close the NMAS U.S. Eagle Bank Account on Dec. 31, 2020. This action shall be conducted by the treasurer, Deb Thrall. (Deb, Lynn)

The board approved a motion to designate the funds coming from Los Alamos Laboratory employees through the United Way to support the mission of the NMAS. (Anton, Jayne) This language replaced support of 'education.' Malva will contact past board members to determine the percentage of Life Membership payment which was designated to be placed directly in the endowment fund.

b. Present and approve financial statements (end of quarter, end of year).

The board approved the end of quarter and end of year 2020 treasurer's report (Deb, Lynn) with note that the expenses for the annual meeting had not yet cleared the checking account. Outstanding checks included the checks to Outstanding Teacher, and Outstanding Scientist award winners, and keynote lecturer, Dr. Bette Korber as well

as plaques to the award winners. The approval also excluded column S in the excel sheet which is a column for proposed budget for 2021.

c. Deb directed attention to column S in the excel sheet which is the proposed 2021 budget. It will be reviewed by incoming president, Gretchen Gurtler, and discussed at the January 2021 meeting before approval by the board

Standing Committee Reports

7. NM Junior Academy of Science (Lynn Brandvold)

The Jr. Academy competition will be virtual this year as will the AAAS meeting where the winners of the 2020 state competition are invited. Lynn invited three winners from NM and only Karin Ebey accepted. Lynn has paid the registration fees for the student and herself as chaperone. She also reported that two of the six geographical regions have cancelled Science Fair support and also Jr. Academy competitions. Students from Southeast Region (Eastern NMU, Portales) and Southwest Region (NMSU, Las Cruces) will compete in the Albuquerque Region JAS competition directed by Malva.

8. National Youth Science Camp (Margaret Showalter)

Margaret reported that there was one candidate who completed the application for Youth Science Camp in 2020. Three other students began the application process but did not finish. The process includes transcripts, standardized test score, recommendations, and personal essays. The 2020 candidate had good credentials but was not invited to attend NYSC by NMAS. Margaret has replaced Richard as director of NYSC and has sent PR to teachers and administrators across the state for the 2021 competition. She will re-send PR in January as students begin second semester.

9. Teacher Awards Program (Deb Thrall for Jayne Aubele)

All of the checks, hand-written letters of congratulations, plaques, and award checks have been sent to the Outstanding Teachers, Outstanding Scientist, and Keynote Lecturer. The certificates will be sent electronically. All participated in the virtual zoom presentations at the annual meeting and were included in the December newsletter.

Outstanding Scientist: Dr. Angela Wandinger Ness Lecturer: Dr. Bette Korber

Outstanding Teacher: Lena Eddings, Physics Instructor, and Science Department
Chairperson at La Cueva High School in Albuquerque, NM

Outstanding Teacher: Eva Abeyta , Los Alamos Online Learning Academy, Los Alamos, NM.

10. NM Journal of Science (Anton Sumali)

Anton reported that he and Zhiming Liu had solicited 15 papers for the next Journal of Science. The peer review process is on-going with Vladislav carrying out much of the work. Anton expressed his intent that the Journal and reviewers act to mentor first time writers. Shanalyn expressed concern that sub-standard papers might be published. Anton has some reviewers helping students re-write their papers. He mentioned one who wrote nearly 40% of the student paper over. . Board members were unaware that many of the papers accepted for peer review were from high school students. Anton is concerned about a promise he made to the high school students who did not participate in Jr. Academy competitions. He said their papers would be published. Other board members did not want sub-standard papers to be published. Shanalyn requested transparency for the editors, reviewers, and board members involved in the decisions about what papers should be included in the NM Journal of Science.

Anton reiterated that Jr. Academy competition winner's papers would be accepted for publication but also went through peer-review this year for the first time. Malva explained that Jr. Academy winner's manuscripts had been thoroughly reviewed by professionals during the regional and state competitions. Anton does not accept the JAS competition review as peer review for the NMAS Journal.

The board accepted a motion (Deb, Malva) to publish the journal in two separate editions this year. The first edition will contain Jr. Academy state winner's manuscripts along with other submissions from EPSCoR and college writers. The second edition will contain the high school students who did not participate in Jr. Academy competition but were helped by reviewers/ mentors. The second edition will be published after a meeting of a newly established Journal of Science committee and approval of their recommendations by the board.

Board ad hoc committees formed during discussion

The board approved an ad-hoc Journal of Science committee that is charged with determining the rules of publication, and determining which of the papers will be published from the students who submitted this year. Anton as Editor of the Journal will chair the committee. Gretchen will help select members of that committee.

The board approved an ad-hoc Membership committee which will discuss the problems with tracking membership from the on-line NMAS web-contact form with PayPal payments and to the MailChimp audience for newsletter distribution. Gretchen will solicit members for this committee.

11. Newsletter (Malva Knoll)

See report under Secretary, election results.

12. NMAS Lecture Series (Jayne Aubele) No report**13. Museum Liaison (Jayne Aubele) No report****14. Public Relations/Community Relations (Anton Sumali)**

Anton reported that PR was successful this year. We solicited highly qualified teachers for the Outstanding Teacher Award, and we had a popular keynote lecturer on Covid-19 and other virus transmissions. He was disappointed about the members he solicited not receiving a ballot for the December election or a newsletter that month. Malva explained that paid memberships late in the year entitle them to 2021 memberships.

15. New Business

- a. Set Calendar Dates: **Gretchen set January 30, 2021 at 10am for the next board meeting.** It will be via Zoom with the same connection as today.
- b. Job Descriptions/ Assignments of Board Directors. Gretchen affirmed that Lynn, Margaret, and Vladislav are willing to serve as chairmen of their respective committees for 2021. She requested that we get addresses of NM legislators for NMAS PR.

16. Old Business None**17. Review of action items:**

Review 2021 proposed budget;
Membership committee will meet;
Journal of Science Committee will meet.

18. Adjourn

Submitted by: Malva Knoll, Secretary NMAS



**New Mexico Academy of Science
Treasurer's Report
12/10/2020**

2020 Summary due to COVID-19

Items that still need to be changed by Treasurer.

Item that needs Board decision.

1. AAAS
 - a. Address changed to PO Box
 - b. Dues paid via Paypal
2. ABQ Community Foundation
 - a. Changed address to PO Box
 - b. Changed email to Deb and NMAS
3. IRS
 - a. Changed email to NMAS@nmas.org from Michael Gonzales' address
 - b. Sent form in for address change to PO Box – have not received a reply
 - c. Filed 2019 taxes via form 990 – (e-Postcard)
4. Los Alamos donations –
 - a. Changed address to PO Box and bank account changed to Nusenda –
 - b. All donations are listed as NMAS – Outstanding Teacher Award
 - c. Donovan Porterfield originally set this up so the paperwork states they all come from the American Chemical Society
 - d. Can be changed but lots of paperwork involved for United Way, LANL and NMAS.
 - e. I recommend we leave it alone and use money at our discretion as long as we use it to support Outstanding Teachers
5. Mail Chimp – need to change address/bank
6. NAAS – need to change address
7. NM Attorney General -
 - a. Address changed to PO Box and all back fees paid
 - b. Paid all back fees and penalties so we are now in good standing
 - c. Vince Gutschick made the account so the log in has his name on it and I can't change it easily.
 - d. He has no access as I have changed the password and all contact info.
 - e. I recommend that we leave this online account as is with his login name.
8. NM Secretary of State
 - a. Address changed to PO Box
 - b. All back fees and fines paid
 - c. Login email changed to NMAS@nmas.org
 - d. Registered Agent changed (see item 11)

9. Nusenda - 6501 Indian School Rd NE, Albuquerque, NM 87110
 - Set up two accounts – Savings and Checking with \$10,000 from US Eagle
 - i. Deb and Lynn have credit cards and banking access via web
 - ii. Only get one statement a month which shows both accounts
 - iii. Lynn has physical access to a Nusenda in Socorro
 - iv. Set up online web and phone app banking
 - v. Address is NMAS PO Box
 - vi. Phone numbers are Deb and Lynn's Cell Numbers
10. Paypal – changed address to PO Box and direct deposit Nusenda
 - a. Money moved from this account quarterly
 - b. Coded in financial account as Membership or NMJAS fees as needed
11. Registered Agent – His law office made changes at Secretary of State
 - Dan Pick
 - Laflin, Pick and Heer, PA
 - 8500 Menaul Blvd NE # B262
 - Albuquerque, NM 87111
 - [\(505\) 883-0679](tel:5058830679)
12. Sandia Grant for NMJAS – address changed to PO Box
13. United Way of Northern NM – Don't need to change this as it comes from LANL
14. United Way of Central NM – address to PO Box and bank account changed to Nusenda
15. U.S. Eagle
 - a. Can't change address online easily
 - b. Will just wait and close account by the end of the year
16. Web Contacts NMSU – Jason removed the email alias NMSU from Network Solutions
 - The email list of board members is not active and can remain unused on the system.
17. Weebly – changed billing to Credit Card and address to PO Box
18. USPS –
 - a. Set up auto payment for PO Box
 - b. Museum address will not be used in the future whenever possible
 - c. Cannot sign up for informed delivery as we are a business
 - d. New Address:
 - NM Academy of Science
 - P.O. Box 36885
 - Albuquerque, NM 87110
 - Physical address used:
 - NM Academy of Science
 - 2505 Graceland Dr. NE # 236885
 - Albuquerque, NM 87110
 - e. Located at:
 - Uptown Station
 - 2505 Graceland Dr. NE - (1 block S of Menaul and 1 block W of Washington)
 - Deb and Malva have keys
19. ZOOM – Changed address to PO Box and bank account to Nusenda